



Dear EASTBIO students and supervisors,

You will be attending the EASTBIO Annual Symposium at the University of Dundee on the 28-29 August 2014. Information about the Symposium and its programme can be found on our website at: <http://www.eastscotbiodtp.ac.uk/eastbio-annual-symposium-2014> (programme also attached separately). Please check the webpage regularly for any updates and changes.

Venue: The Symposium will be held in the **Dalhousie Building, University of Dundee** (number 14 on the attached campus map). The venue is 10min walk or 5min taxi drive from the train station.

Travel: You will need to make your own travel arrangements with the aim of arriving to the Symposium venue for registration on the 28th August (registration open from 9.00 am).

Visitors' Parking: Those intending to travel by car, please fill in and print the attached parking permit which **MUST** be displayed on the windscreen of your car.

Directions to the car park: Approach Hawkhill roundabout, go round roundabout and take third exit then left into Guthrie Street at bottom of the hill. Turn sharp right into West Henderson Wynd. The University car park is signposted on the left opposite Verdant Works. Permits should be displayed. Short walk back to the Dalhousie Building.

Registration: Registration is scheduled at 9.30-10 am on the 28th August. For those attending the second day there will be registration at 9.00-9.30 am on the 29th August.

Accommodation: Bed & Breakfast single accommodation is booked for all students and the supervisors who specified it at the Westpark Conference Centre (~10 min drive from the Symposium venue; <http://www.westpark.co.uk/>). Luggage will be kept in a safe room at the Dalhousie Building for the duration of the Symposium.

Local transport is booked to take delegates between Dalhousie and Westpark Conference Centre. Schedule below:

Thursday 28th August

- 6.00 pm: Collect from Dalhousie Building to Westpark
- 6.50 pm: Collect from Westpark to Invercarse Hotel
- 12 midnight: Collect from Invercarse Hotel to Westpark

Friday 29th August

- 8.50 am: Collect from Westpark to Dalhousie Building

Dinner: The Symposium dinner will be held at the Best Western Invercarse Hotel (<http://www.bestwestern.co.uk/hotels/invercarse-hotel-dundee-83440/hotel-info/default.aspx>): drinks from 7.30, dinner at 8.00pm, followed by a Ceilidh, organised by our student reps. Make sure you have notified us in advance of any special dietary requirements.

Student presentations: All abstracts for student presentations will feature in the Symposium Booklet, part of the Symposium pack. If you have submitted your abstract after the deadline, the booklet will only specify your name and PhD project.

1st-year students will bring a poster of your current research, to be displayed at the venue as follows: World Class Bioscience & Food Security on the 28th August and Ageing & Bioenergy & Industrial Biotechnology on the 29th August. More info on this on our website, page as above. Discuss this further with your supervisors. You are asked to stand next to your poster during the coffee/tea & lunch breaks so as to discuss with your peers and academics attending, either PIs or invited speakers. There will be a best poster presentation prize at the conclusion of the Symposium.

2nd-year students will present your research in the PechaKucha format, grouped by theme (see attached spreadsheet, with group details). If you wish to present at a different time, please contact EASTBIO. You are kindly asked to send Maria your slides in advance to allow that sessions will run smoothly. There will be a best presentation prize at the conclusion of the Symposium.

You are kindly encouraged to spend as much time as possible interacting with your peers, PIs and invited speakers to make the most of the exposure the Symposium provides the platform for, both during the presentations and during the breaks.

Break-out session: for this session, you will convene separately per priority area and discuss with your peers and supervisors about EASTBIO research and skills training, as well as any other issue pertaining to your PhD programmes.

General/Assistance: Maria Filippakopoulou (EASTBIO Administrator), a Dundee EASTBIO Administrator and our student reps will be around both days and keen to help, so please identify everyone (<http://www.eastscotbiodtp.ac.uk/student-representatives>) and look for us on the day!

We are looking forward to welcoming everyone in Dundee at the end of the month!

EASTBIO Symposium Organising Committee